

Montana Employer's Unemployment Insurance (UI) Quarterly Payment Transmittal – UI-5E



Quarter End	Due Date
Employer Identification Numbers	
UI Account Number	
Federal Id (FEIN)	
UI Contribution Rate	%
UI Administrative Fund Tax Rate	%
UI Total Tax Rate	%
UI Annual Taxable Wage Base (Each Employee)	\$

A quarterly report must be filed even if no wages are paid. If you paid no wages, check the box below and write "None" on the "payment enclosed" line. (Returning this form isn't necessary if you filed a "none" report via the Internet filing method.)

☐ Check here if no wages were paid for the quarter covering this report.

Step 1: Payment Information

Not required if payment was made electronically (ACH debit or ACH credit).

Credit (UI overpayments from prior quarters) \$ _____

Amount of Payment Enclosed (Tax Due minus any Credit): \$ _____

Make Check Payable to Unemployment Insurance

Step 2. Reporting Method:

Check the method by which you file your UI quarterly wage report (check only one box).

- ☐ Diskette
- ☐ Cartridge
- ☐ Internet (WOW)
- ☐ Modem

Step 3. Changes/ Corrections

Note any changes by checking the applicable box(es) and providing information requested:

- ☐ Ceased Employing – Last payroll date ____/____/____
- ☐ Sold Business – Name and address of new owner:
- ☐ Change in Name, Address, Phone Number or Identification Number (list corrections below):

Step 4. Signature.

Sign and make a copy of this form for your records. Question? Call (406) 444-3834.

Mail to:
Unemployment Insurance
Contributions Bureau
PO Box 6339
Helena MT 59604-6339

*I certify the information on this report
is true and correct.*

Date:

Authorized Signature

Title

Name/Title of Contact Person

Telephone Number

Telephone No

STAPLE
CHECK
HERE

Mail this form with your check to the Unemployment Insurance Contributions Bureau